

Contract for Wedding Services

This contract for Wedding Planning/Coordinating Services is made effective as of November 23, 2019 by and between Event Planners of Houston and Amber Criswell (Bride). In this contract, the party who is contracting to provide services shall be referred to as Event Planners of Houston and the party who will be receiving the services, Bride, shall be referred to collectively as “The Client.”

Event Planners of Houston has agreed to provide, and the Client desire to receive services based on this agreement, as follows:

1. Services: The Client or agent of the Client is contracting for our wedding related services (defined below) and those of the vendors to be provided on the date of November 14, 2020 (Event Date) at The Gallery located at 6303 Beverly Hill St. Houston, TX 77057 (Event Location(s)). The Client has agreed to have their event and all related products and services coordinated by Event Planners of Houston.

Based on the selected package/service selected by the Client (see below), Event Planners of Houston will recommend vendors from a list of “preferred vendors” which provide related services in the area. This include, but not limited to caterers, photographers, musicians, bands, videographers, hotels, ceremony and reception venues and private estate properties.

The wedding services that the Client is requesting are contained in the package chosen below (The “Services”), as initialed:

	Initial:
Wedding Management Package	<u>N/A</u> <small>DS</small>
Ultimate Perfection Package	<u>AC</u>
Consultation Package	<u>N/A</u>
A La Carte (Full payment due immediately)	<u>N/A</u>

2. Fees & Payment Schedule: The Client agrees to pay a total of \$ 0.00 . A non-refundable retainer of 25% which is \$0.00 is due upon receipt. The remaining balance of \$0 will be due 30 days prior to your event date which will be due N/A. If the balance is not received within 3 days after payment due date Event Planners of Houston will temporarily cease all services. If payment is not received 7 days after payment due date, Event Planners of Houston will permanently cease all services and cancel this event. NO EXCEPTIONS. Checks are not acceptable as final payment.

Payments can be made by Check, Cash, Credit Card or Money Order

Made Payable to: Event Planners of Houston

There will be a return check fee of \$45. Event Planners of Houston will require the Client to pay fee and payment in Cash. No exceptions. All services will cease until payment and return fee is paid.

Initial: N/A

3. Payments to Vendors: The Client is responsible for all timely deposits and payments to the vendors. Event Planners of Houston is not held responsible for delinquent payments, late fees, return fees, or cancellation of services from vendors due to non-payment.

Initial: AC

4. Changes/Modification: Any changes made to this contract must be made in writing and signed by all parties. If changes result in an increase of service fees the payment must be paid in full at the execution of the new/modified contract. Should, for any reason, the date of the event change, best efforts will be made by Event Planners of Houston to accommodate the new date. The Client agrees that if they change the date/location of the event and Event Planners of Houston is unavailable to provide services, the Event Planners of Houston is released from all contract obligations and shall in no way be held responsible or liable for non-performance. Event Planners of Houston will always do their best to find a substitute Wedding/Event Planner whenever the date/wherever the location is. Event Planners of Houston cannot be held responsible for any vendor/service provider's performance.

The Client agree that in the event of an event date change, any expenses including but not limited to deposits & fees that are non-refundable and non-transferable are the sole responsibility of the client, including additional charges set forth in paragraph 2.

The Client understands that last minute Service changes can impact the quality of the event and that Event Planners of Houston is not responsible for any compromises in quality owing to such changes. Finally, should the event not take place due to a date change by the Client, the Client will be responsible for cancellation policies mentioned in paragraph 5.

Initial: AC

5. Cancellation: The Client may cancel this agreement in writing, for any reason. In the event of an event cancellation caused by either or both of the Clients, all deposits hereunder to Event Planners of Houston are non-refundable to the Client and all outstanding payments due to the vendors are the responsibility of the Client and may be due based upon the cancellation policies of the vendors. Should the Client cancel this agreement more than 30 days prior to the event refunds are limited to unearned fees/services (based on the notification date). Should the Client cancel this agreement 30 days or less before the Event there will be no refund.

Initial: AC

6. Entire Agreement: This contract contains the entire agreement between both parties (Event Planners of Houston and The Client) except as noted with contracts with separate vendors and there are no other promises or conditions in any other agreement whether oral or written between parties. This agreement supersedes any prior written or oral agreements between the parties. Changes to this agreement must be done so in writing, and providing the document is signed by all parties.

Initial: AC

7. Severability: If any provision of this agreement shall be held to be invalid or unenforceable under the law, the remaining provisions shall continue to be valid and enforceable. If the courts find that any provision of this agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

8. Model Release: It is agreed that Event Planners of Houston may display and use any photographs taken for advertisement in ways thought proper by Event Planners of Houston.

9. Limit of Liability: In the unlikely event of severe medical, natural or other emergencies, it may be necessary to retain an alternative planner. Event Planners of Houston will make every effort to secure a replacement coordinator able and/or willing to provide a similar package as chosen in this contract at the same/similar tariff. If such a situation should occur and a suitable replacement is not found, responsibility and liability is limited to the return of all payments received for the event package. The limit of liability shall not exceed the contract price stated herein.

By signing this agreement the Client agrees to hold harmless Event Planners of Houston for any error, non-performance, or changes made by other vendors.

Any NEW SERVICES not on the original agreement will require a new signed agreement by both parties.

The terms of this agreement are accepted by:

Bride (The Client) DocuSigned by: Amber Criswell Date: 12/3/2019
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Event Planners of Houston Sharon D. Peoples Date: 11/23/2019

Sharon Peoples, Sr. Lead Coordinator